



ACCELTRANSMATIC LTD

Registered Office: 17/27, JAGATHY, THIRUVANANTHAPURAM 695 014

**Corporate Office: "ACCEL HOUSE", 3RD FLOOR, 75 NELSON MANICKAM ROAD, AMINJIKARAI,
CHENNAI 600 029**

Dear Shareholder,

August 16, 2011

Implementation of circular issued by MCA on "Green Initiatives in Corporate Governance"

You may be aware about the latest 'Green Initiative' taken by the Ministry of Corporate Affairs ("MCA") vide its circular nos. 17/2011 dated April 21, 2011 and 18/2011 dated April 29, 2011. In terms of the enabling provisions of these circulars, the Company will effect electronic delivery of notices and documents including annual report in electronic form, to the email address registered with Depository Participant (DP) instead of sending documents in physical forms.

A. In Case you are holding shares in Demat form and if you have not registered your email id with the Depository Participant (DP) or desirous of refreshing / updating their email addresses are requested to do so immediately with respect to their respective DP accounts not later than 17th September, 2011. Thereafter the email addresses indicated in your respective DP accounts which will be periodically downloaded from the depositories viz. NSDL/CDSL will be deemed to be your registered email address for serving notices/documents including those covered under Section 219 of the Companies Act, 1956(the Act) read with Section 53 of the Act.

B. In Case you are holding shares in Physical form, you may kindly provide us the details provided below, to enable us to update and serve document / notices through e-mode, whenever such necessity arises

In case you are desirous of receiving a printed (hard copy) of the documents, kindly send a request letter to our RTA (viz) Integrated Enterprises (India) Limited, II Floor, Kences Towers, No. 1 Ramakrishna Street, North Usman Road, T Nagar, Chennai – 600 017 giving your DP/Client ID/Folio No by 17th September, 2011.

Please note that arrangements have also been made to display the documents electronically sent to you on our website www.acceltransmatic.com as well for your ready reference.

We look forward to your valuable support in this 'Go Green' initiative.

Thanking you

Yours sincerely,

ST Prabhu

Company Secretary

Date:

To
THE COMPANY SECRETARY
Accel Transmatic Limited
TC 17/27, Jagathy
Thiruvananthapuram
Kerala – 695 014

Dear Sir

Sub.:“ Go Green” Initiative of the Ministry of Corporate Affairs, Government of India.

This has reference to your circular dated 2nd August 2011, on the above subject,

As desired by you, I/We are giving below our option for the purpose of serving documents under the Companies Act, 1956:-

1. I / We give our consent to the Company to use my / our email id registered in my / our demat account with the Depository, for serving of documents by the company, under The Companies Act, 1956. (please tick (√) mark in the appropriate box below)

YES [] NO []

2. Kindly use the mail id given below for serving of documents by the Company, under The Companies Act, 1956.

E mail id.: _____

3. I / We want physical delivery of all documents to be served by the Company under The Companies Act, 1956.

YES [] NO []

Thanking you

Yours faithfully

Sole / Fist Holder Name:	
DP ID / Client ID / Folio No:	
Signature:	